

Pre-AGM Committee Meeting 2013

Venue: Cheryl Beeny's House (26 Bower Gardens, Salisbury SP1 2RL)

Time: 7pm

1. Minutes of Meeting held Wednesday 3rd October 2012
2. Matters Arising
3. Leavers with negative balances
4. Agree format for AGM (please think about this beforehand to save time) suggested items are;
 - a. Venue
 - b. Date, time and duration
 - c. Refreshments – what kind?
 - d. AGM Meeting Agenda
 - i. Refreshments
 - ii. Welcome
 - iii. Reports
 1. Chairman
 2. Treasurer
 3. Etc.
 - iv. Elect 2011 Committee
 - v. Guest Speaker
 - vi. Feedback session for Members' input
 - vii. Close formal meeting
 - viii. Refreshments and mingle
5. AGM Invitation (to create enthusiasm and feedback for catering numbers)
6. Invitation to stand for election to the Committee (to create enthusiasm and feedback)
7. A.O.B.
8. Close